

CONCORD BIOTECH

Biotech for Mankind...

**POLICY FOR FAMILIARIZATION PROGRAMMES
FOR
INDEPENDENT DIRECTORS
OF
CONCORD BIOTECH LIMITED**

[DATE:29TH JULY,2022]

1. TITLE

- 1.1** This policy shall be called the ‘Policy on Familiarization Programme for Independent Directors’ (“**Policy**”).

2. OBJECTIVE

The Companies Act, 2013, read with the rules thereunder, as amended (the “**Companies Act**”) read with Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended (“**SEBI Listing Regulations**”) places increased responsibilities on independent directors of the Company. In order to enable the independent directors to fulfil their responsibilities efficiently and effectively, a familiarisation programme (“**Programme**”) has been put in place by Concord Biotech Limited (the “**Company**”) to assist them understand details about the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company etc. The Policy shall become effective from 29th July, 2022.

3. FAMILIARIZATION PROCESS

- 3.1** The Company conducts orientation programmes / presentations / training sessions, periodically at regular intervals, to familiarize the independent directors with the strategy, operations and functions of the Company.
- 3.2** Such orientation programmes / presentations / training sessions provide an opportunity to the independent directors to interact with the senior leadership team of the Company and help them to understand the Company’s strategy, business model, group structure, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities, risk management strategy, governance policies, designated channels for flow of information and such other areas as deemed necessary.
- 3.3** The programmes / presentations also familiarize the independent directors with their roles, rights and responsibilities.
- 3.4** The Company may include such other details and information, as required, during the introductory familiarization programme / presentation, when a new independent director comes on the board of the Company.

4. REVIEW OF THE PROGRAMME

- 4.1** The Company may periodically review this Programme and make suitable revisions, as may be deemed necessary, from time to time.

5. PROGRAMME AND DISCLOSURE:

- 5.1** The Programme will be conducted “as needed” basis during the year.
- 5.2** As and when the Programme is conducted the same will be disclosed on the website of the Company and a web link thereto shall also be given in the annual report of the Company.

Details of Familiarization Programme - 2024-25

Details of Familiarization Programmes held pursuant to the Policy are as follows:

Date of Programme	Area covered
23.05.2024	Various update on MCA, SEBI and other statutory Rules
09.08.2024	Various update on MCA, SEBI and other statutory Rules
11.11.2024	Various update on MCA, SEBI and other statutory Rules
13.02.2025	Various update on MCA, SEBI and other statutory Rules
04.03.2025	Various update on MCA, SEBI and other statutory Rules

Details of attendance of Independent Directors in Familiarization Programmes are as follows:

Sr. No	Name of Independent Director	No. of the Programmes attended		No. of hours spent in the Programmes attended	
		F Y 2024-25	Cumulative till date	F Y 2024-25	Cumulative till date
1.	Mr. Amitabh Thakore				
2.	Mrs. Bharti Khanna	5	5	0.50 Hours	0.50 Hours
3.	Mr. Arvind Agarwal	5	5	0.50 Hours	0.50 Hours
4.	Mr. Jayaram Easwaran	5	5	0.50 Hours	0.50 Hours
5.	Mr. Mandayam Chakravarthy Sriraman	5	5	0.50 Hours	0.50 Hours